



WANTED: Front Office Clerk (m/f/d) Host/ Hostess Front Office (m/f/d)

#youarewanted

You want to be in the middle of it instead of just being there? Then you've found the right place!

The Hyatt Hotel Corporation

The Hyatt Hotel Corporation was established as a family-owned company and is an American, internationally active company that comprises over 900 hotels, mainly in the luxury segment, in over 54 countries. We are represented in Germany with 7 hotels in the following cities: **Munich, Frankfurt, Mainz, Cologne, Düsseldorf, Hamburg and Berlin.**

Our purpose "We care for people so they can be their best" is the focus of our daily work and applies equally to our guests and our employees. Together we create unique and unforgettable experiences and believe that you can only give your best if you feel good!

#dailybusiness

As a Front Office Clerk you are an important representative of our hotel! With your professional, polite and flexible service you prepare our guests an unforgettable stay. Besides a warm welcome you are responsible for the arrival and departure formalities as well as for the cash management and you look after our guests during their stay.

#yourskills

Ideally, you have completed an apprenticeship in the hospitality industry. Alternatively, you already have experience in working at a Front Office and in guest service. You are an extremely hearty host and enjoy dealing with international guests. In addition you have a good knowledge of German and English.

#benefits

- **Uniform** - provided and laundered complimentary
- **Discounted meals** and free drinks
- **Explore the world** - 12 free nights per year of service across Hyatt Hotels worldwide
- **Stay fit & healthy** – Discounted access to more than 2000 fitness studios in Germany
- **Work Life Balance** - with our time recording system you won't lose an hour of overtime
- **We care for your career** - advancement opportunities, feedback discussions, training & exchange programs

#facts

- Salary range: approx. 1,900 – 2,200 € per month gross (depends on location)
- Language requirements: English, German
- We support you in your search for an apartment