



EURES ON THE SPOT TRAINING - ITALIA

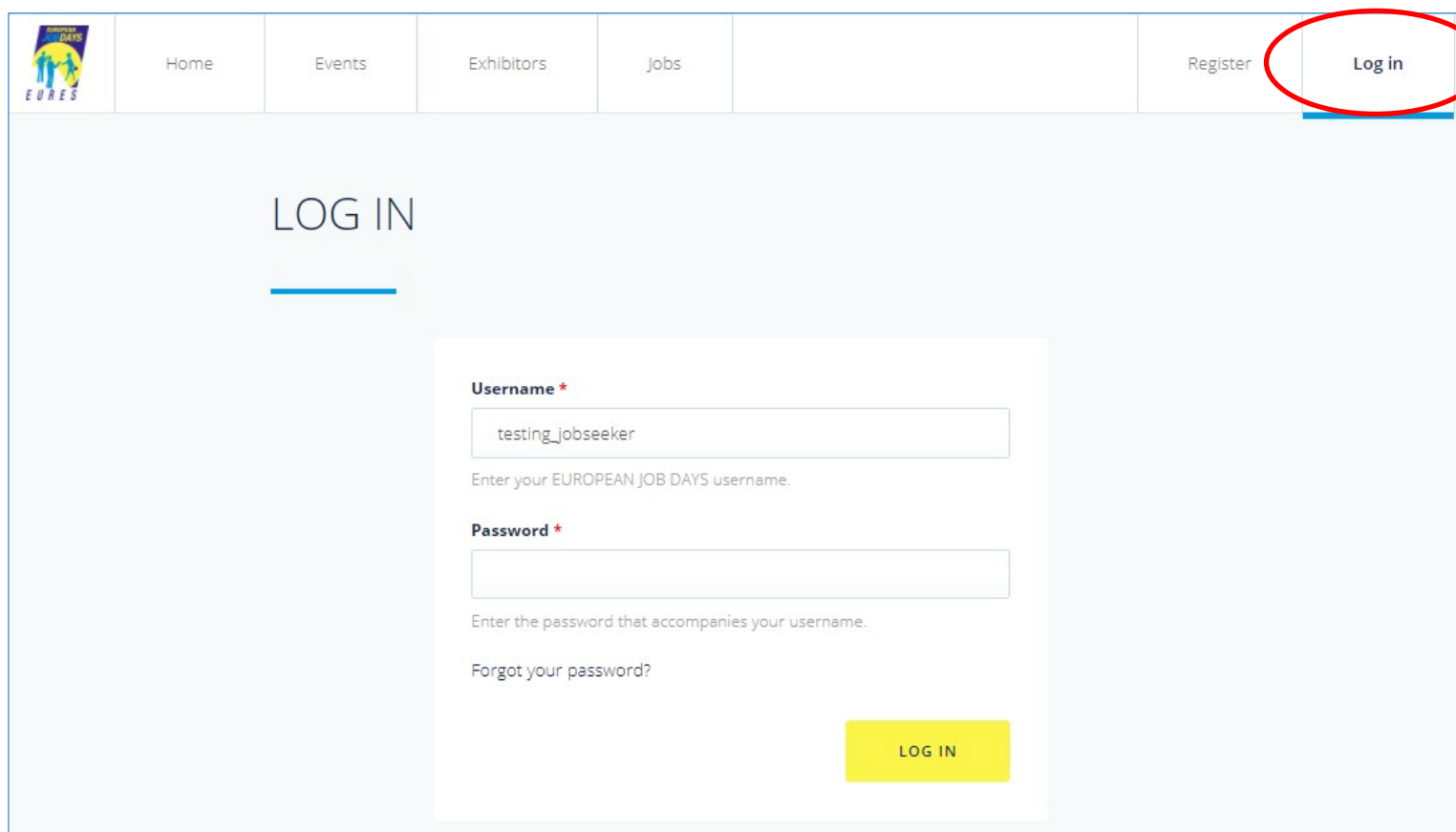
## “EOJD & Netop for practitioners”

Linee guida all'utilizzo della piattaforma EJD



## 1. Accesso come jobseeker

- Clicca su “login”
- Inserisci le credenziali:  
Login:  
Password:



European Job Days

Home Events Exhibitors Jobs Register **Log in**

### LOG IN

**Username \***

Enter your EUROPEAN JOB DAYS username.

**Password \***

Enter the password that accompanies your username.

[Forgot your password?](#)

**LOG IN**



## 1.1 Gestione dell'account (Inserimento delle informazioni che verranno viste dal datore di lavoro)

- Clicca su “Profile settings”
- Scorri la pagina verso il basso
- Scegli la lingua (le offerte di lavoro verranno rese disponibili in base a questa selezione)
- Scegli il settore di istruzione (le offerte di lavoro verranno rese disponibili in base a questa selezione)

Home Events Exhibitors Jobs

Jobseeker testing\_jobseeker

Dashboard

Edit my account

Profile settings

Log out

# JOBSEEKER

## About you

### My panel

- My events
- Recommended jobs
- My job applications
- Pick interview times
- Video tutorials
- FAQ

Profile picture

Image preview (240px x 240px)

Click on the image and drag to mark how

REMOVE

### Language skills \*

<none> **ADD**

Czech (Čeština) > <b>Basic</b>	Remove
English > <b>Very good</b>	Remove
Greek (Ελληνικά) > <b>Very good</b>	Remove
Polish (Polski) > <b>Fluent</b>	Remove

Choose a language from the drop-down menu followed by the efficiency level. Click the 'Add' button to add a language to the list. In order to remove a language from the list, click the 'Remove' button then click the 'Update' button below.

### Education fields

<none> **ADD**

Agriculture, forestry and fishery	Remove
Law	Remove

Select a value and click the 'Add' button. Click 'Remove' link to remove language from the list.



## 1.2 Estrarre il CV dal portale EURES

- Clicca su “Profile settings”
- Scorri la pagina verso il basso
- Inserisci lo username EURES e il numero dell’account per recuperare il CV dal portale EURES

### Your CV

Upload your CV Or retrieve it from the EURES portal

**Uploaded CV**

**Scegli file** Nessun file selezionato

Files must be less than **5 MB**.  
Allowed file types: **pdf doc docx odt**.

☒ I would like my account to remain accessible for other events, until I delete it myself.  
(Otherwise it will be deleted after 12 weeks – please refer to the "Privacy statement and spe

☐ I would like to receive information on new and upcoming events

**BACK TO THE PROFILE** **SAVE**

### Your CV

Upload your CV Or retrieve it from the EURES portal

**My EURES username**

**My EURES account number**

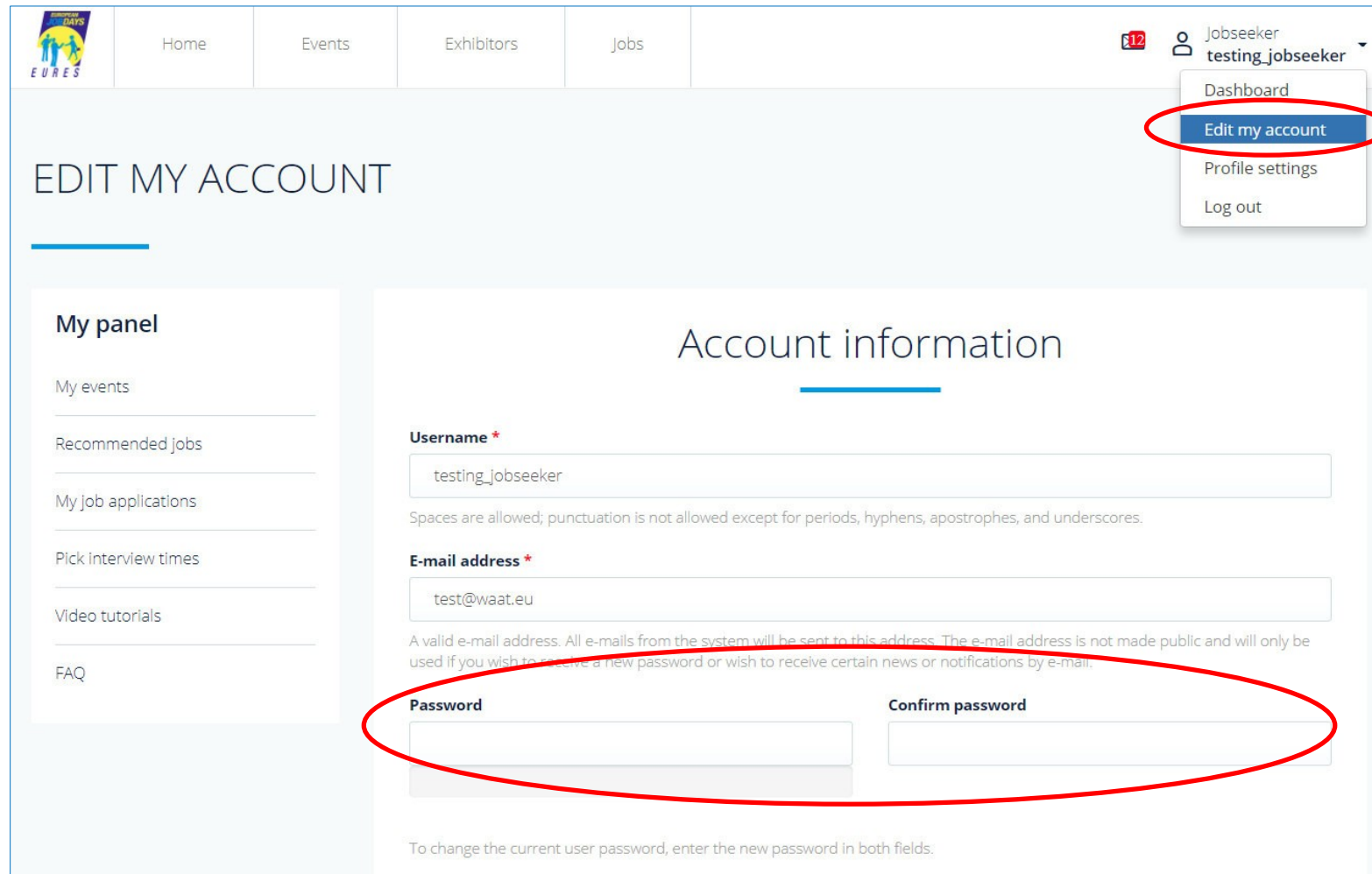
To find your My EURES account number, log in to eures.europa.eu and go to "My EURES" and click on "My EURES" in the left column. Your account number is displayed on the main page.

**RETRIEVE YOUR CV LIST**



### 1.3 Cambia password

- Clicca su “Edit my account”
- Inserisci e conferma la tua nuova password
- Clicca su “Save”



**EDIT MY ACCOUNT**

**My panel**

- My events
- Recommended jobs
- My job applications
- Pick interview times
- Video tutorials
- FAQ

**Account information**

**Username \***

testing\_jobseeker

Spaces are allowed; punctuation is not allowed except for periods, hyphens, apostrophes, and underscores.

**E-mail address \***

test@waat.eu

A valid e-mail address. All e-mails from the system will be sent to this address. The e-mail address is not made public and will only be used if you wish to receive a new password or wish to receive certain news or notifications by e-mail.

**Password**

**Confirm password**

To change the current user password, enter the new password in both fields.



## 1.4 Fai application per un'offerta di lavoro

- Clicca su "Recommended jobs"
- Clicca sul lavoro per cui desideri fare domanda (esempio: RESEARCH ASSISTANT, MENA)
- Clicca su "Apply for this jobs"

### RECOMMENDED JOBS

Based on your skills, we have selected jobs that may be appropriate for you

**My panel**

- My events
- Recommended jobs**
- My job applications
- Pick interview times
- Video tutorials
- FAQ

**Phrase search**

**Workplace country**

**Sector**

**Education level**

**Occupation**

**Available for event**

**APPLY**

### RESEARCH ASSISTANT, MENA

Switzerland

**PROFILE MATCHING PERFECT!**

**APPLY FOR THIS JOB**

**The job offer is available for the following event:**

EJD training in Lisbon for EURES Advisers - 19 April 2018

**Job details**

**VIEW ALL JOBS**

**Workplace country:**  
United Kingdom

**FIXED-TERM JOB VACANCY RESEARCH ASSISTANT** Middle East and North Africa Division Application Deadline: May 3, 2018 The Middle East and North Africa (MENA) Division of Human Rights Watch ("HRW") is seeking a Research Assistant to assist in the monitoring and reporting of human rights violations in Egypt, with possible additional rights monitoring and reporting work on Libya. This is a fixed-term full-time (40 hours per week) position for up to 1 year, with the possibility of extension. Preferred locations for this position to be based include Berlin, Tunis, and Beirut, however, other locations will be considered. The Research Assistant will report to the Egypt Researcher in the MENA Division, based in Europe. Responsibilities: 1. Establish and maintain contacts with a variety of local actors, including using networks among local rights activists and organizations to expand HRW's monitoring capabilities and access to information; where possible these contacts will include government officials; 2. Assist with monitoring human rights conditions and documenting abuses by collecting and analyzing information from a wide variety of sources including governments, local media, NGOs, victims, witnesses, and journalists; 3. Follow up on specific cases of human rights violations, as requested by the Egypt Researcher or Libya Researcher; 4. Advise MENA staff on local media advocacy; 5. Under the guidance of the Egypt and/or Libya Researcher, provide written analyses and write-ups of interviews, and, when appropriate, first drafts of briefing papers, letters, news releases, submissions

**Research Assistant, MENA**

**PROFILE MATCHING PERFECT!**

**Offered by:** Switzerland

**Workplace:** United Kingdom

**This job offer is available for the following event(s):**

EJD training in Lisbon for EURES Advisers - 19 April 2018





## 1.5 Gestisci le posizioni per le quali hai fatto domanda

- Clicca su “Jobs” nella parte alta della pagina
- Riempi i criteri di ricerca e clicca su “Apply” nella parte in basso a sinistra della pagina
- Clicca sull’offerta di lavoro che ti interessa
- Clicca su “Apply for this job”

Home Events Exhibitors **Jobs** Jobseeker testing\_jobseeker

### JOBS

Phrase search  
Workplace country  
Sector  
Education Level  
Education field  
Occupation  
Available for event

ACTIVE OFFERS ARCHIVED OFFERS

## 6 RESULTS FOR OFFERS SEARCHED

**Research Assistant, MENA**  
Offered by: Switzerland  
Workplace: United Kingdom  
This job offer is available for the following event(s):  
EJD training in Lisbon for EURES Advisers - 19 April 2018  
FIXED-TERM JOB VACANCY RESEARCH ASSISTANT Middle East and North Africa Division Application Deadline: May 3, 2018 The Middle East and North Africa (MENA) Division of Human Rights Watch (HRW) is seeking a Research Assistant to assist in the monitoring and reporting of human rights violations in Egypt, with possible additional rights monitoring and reporting work on Libya. This is a...

**French and Spanish Speaking Sales Coordinator**  
Offered by: Spain  
Workplace: Spain  
This job offer is available for the following event(s):

**APPLY**

## RESEARCH ASSISTANT, MENA

Switzerland

PROFILE MATCHING PERFECT!

**APPLY FOR THIS JOB**

The job offer is available for the following event:  
EJD training in Lisbon for EURES Advisers - 19 April 2018

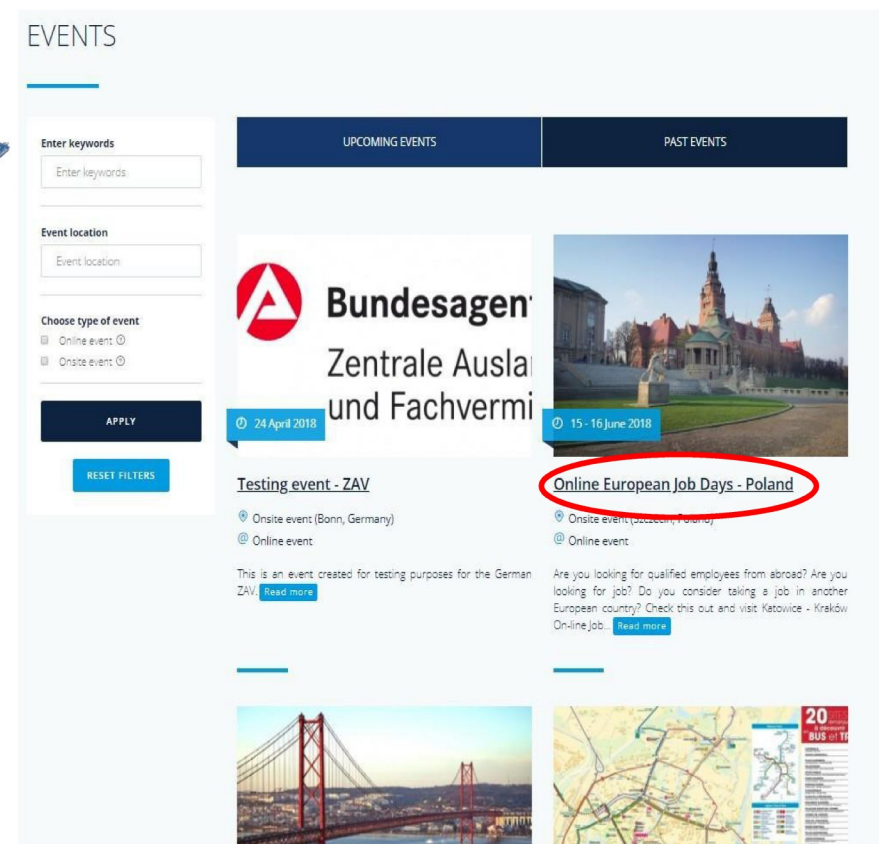
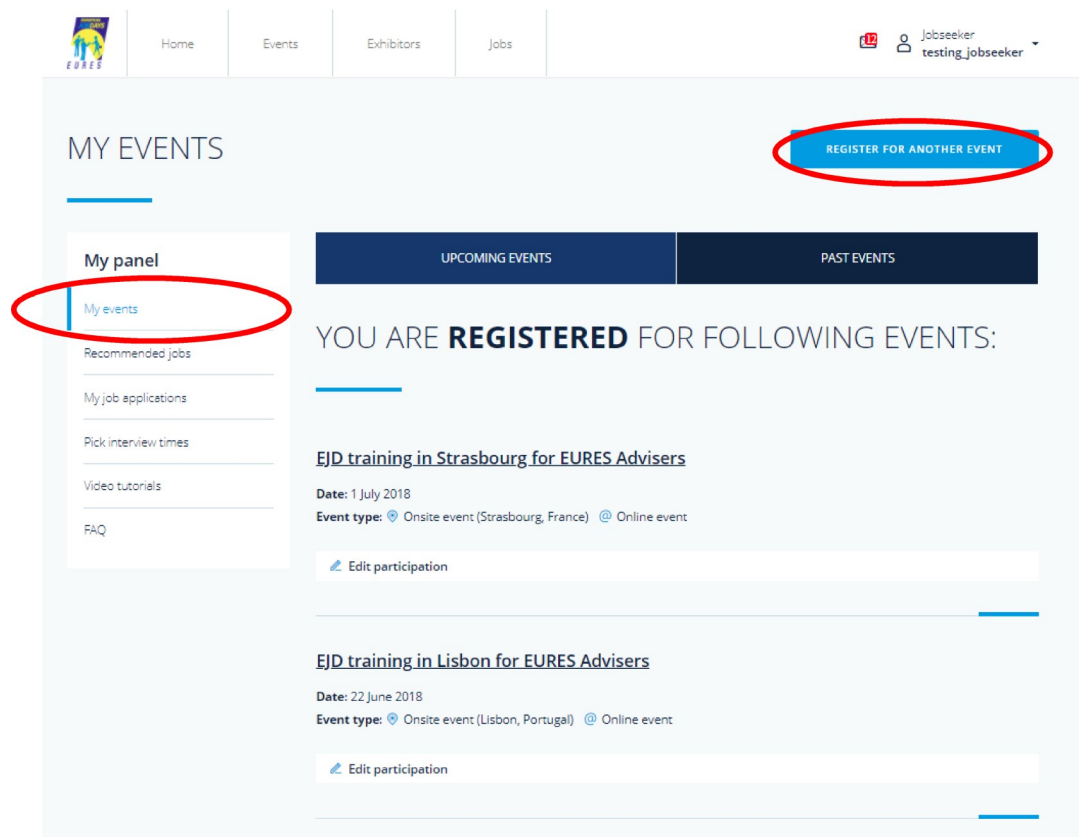
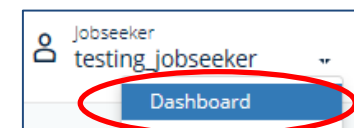
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**Job details**  
VIEW ALL JOBS  
Workplace country: United Kingdom



## 1.6 Gestire i miei eventi

- Clicca su “Dashboard” per tornare indietro sul tuo profilo
- Clicca su “My events”
- Clicca su “Register for another event” per iscriverti ad altri eventi disponibili
- Seleziona l’evento che desideri e clicca su “Register for this event”







The screenshot shows the top navigation bar of the EURES website. It includes the EURES logo on the left, followed by links for Home, Events, Exhibitors, and Jobs. On the right, there is a user profile icon labeled 'Jobseeker testing.jobseeker'. Below the navigation bar is a large banner for 'ONLINE EUROPEAN JOB DAYS - POLAND' dated '15 - 16 JUNE 2018'. The banner also lists 'Onsite event (Szczecin, Poland)' and 'Online event'. A yellow button labeled 'REGISTER FOR THIS EVENT' is circled in red. At the bottom of the banner, there is a dark navigation bar with icons and links for 'ABOUT THIS EVENT', 'VIEW AGENDA', 'BROWSE EVENT JOBS', and 'BROWSE EXHIBITORS'.

## MORE ABOUT THIS EVENT

**Are you looking for qualified employees from abroad?**

**Are you looking for job? Do you consider taking a job in another European country?**

**Check this out and visit Katowice - Kraków On-line Job Day 2017 organised by EURES Poland!**

Katowice - Kraków On-line Job Day 2017 is an on-line event which will be held on October 20th, 2017. The main aim of this project is to facilitate contact between Polish jobseekers and European employers. Polish employers interested in employing candidates from abroad and European citizens who think about working in Poland have the possibility to take part in this event.

Regional Labour Offices from Katowice and Kraków organise one common venture called Katowice - Kraków On-line Job Day 2017.

## Additional information

[About this event](#)

[Information Page \(Poland\)](#)



## 1.7 Gestione dei colloquio e dell'agenda

- Clicca su “My job applications” e su “Interviews”
- Clicca su “Accept Invitation” e scegli l’orario del tuo colloquio con gli exhibitor

**MY INTERVIEWS**

**My panel**

- My events
- Recommended jobs
- My job applications**
- Pick interview times
- Video tutorials
- FAQ

**INTERVIEWS** | **TIMESLOTS**

Phrase search:  - Any -

Job titles, organisation names and descriptions

**APPLY**

**▼ EJD training in Strasbourg for EURES Advisers**

**Not scheduled**

STATUS	TIME (EUROPE/BRUSSELS - CEST)	JOBSEEKER'S NAME	NEXT ACTION(S)
Applied	Not set	<b>Pepe Pótamo</b> Analytical chemist with expertise in GC-MS	Wait for Exhibitor answer
Invited	Not set	<b>Testing Jobseeker2</b> Myjja	<b>ACCEPT INVITATION</b>
Invited	Not set	<b>Testing Jobseeker2</b> Analytical chemist with expertise in GC-MS	<b>ACCEPT INVITATION</b>
Declined	Not set	<b>Pepe Pótamo</b> Myjja	
Applied		<b>Pepe Pótamo</b>	
Applied			

**Please select interview time**

You are invited by: **WAAT Ltd**

Check the job offer

Available timeslot(s): 2018-07-01

10 <sup>00</sup> -11 <sup>00</sup>	11 <sup>00</sup> -11 <sup>30</sup>	11 <sup>30</sup> -12 <sup>00</sup>	13 <sup>30</sup> -14 <sup>00</sup>	15 <sup>00</sup> -15 <sup>30</sup>	15 <sup>30</sup> -16 <sup>00</sup>
online	online	<b>ONLINE</b>	online	online	online

**CANCEL** | **ACCEPT INVITATION**



- c. Clicca su “Timeslots” per programmare i tuoi inviti o clicca su “Pick interviews time” in “My Panel” sulla sinistra
- d. Clicca su “Pick your interview time” per modificare il tuo timeslot
- e. Clicca sul timeslot che preferisci tra quelli disponibili e clicca su “Change interview time” per salvare il nuovo orario

**USER'S INTERVIEW TIMESLOTS**

**My panel**

- My events
- Recommended jobs
- My job applications
- Pick interview times**
- Video testimonials
- FAQ

**INTERVIEWS** **TIMESLOTS**

✓ **EJD training in Strasbourg for EURES Advisers**

Strasbourg, France

You are invited by: **WAAT Ltd** Check the job offer

Available timeslot(s)	10 <sup>00</sup> -11 <sup>00</sup>	11 <sup>00</sup> -11 <sup>30</sup>	13 <sup>00</sup> -14 <sup>00</sup>	15 <sup>00</sup> -15 <sup>30</sup>	15 <sup>00</sup> -16 <sup>00</sup>
2018-07-01	online	online	online	online	<b>ONLINE</b>

**PICK YOUR INTERVIEW TIME**

Please select interview time

You are invited by: **WAAT Ltd** Check the job offer

Available timeslot(s)	10 <sup>00</sup> -11 <sup>00</sup>	11 <sup>00</sup> -11 <sup>30</sup>	11 <sup>00</sup> -12 <sup>00</sup>	13 <sup>00</sup> -14 <sup>00</sup>	15 <sup>00</sup> -15 <sup>30</sup>	15 <sup>00</sup> -16 <sup>00</sup>
2018-07-01	online	online	online	online	<b>ONLINE</b>	online

**CANCEL** **CHANGE INTERVIEW TIME**

